

Name and address of tenant/s

Postcode

**3** Address of rental premises

Postcode

**4** Entry is sought under the following grounds:

- Inspect the premises other than for a short tenancy moveable dwelling (*7 days notice*)
- Inspect the premises for a short tenancy moveable dwelling (*24 hours notice*)
- Make routine repairs or to carry out maintenance of the premises (*24 hours notice*)
- Inspect repairs or maintenance carried out (*24 hours notice*)
- To comply with the *Fire and Rescue Service Act 1990* in relation to smoke alarms (*24 hours notice*)
- To comply with the *Electrical Safety Act 2002* in relation to approved safety switches (*24 hours notice*)
- Show the premises to a prospective purchaser or tenant (*24 hours notice*)
- Allow a valuation of the premises to be carried out (*24 hours notice*)
- The lessor believes, on reasonable grounds, that the premises have been abandoned (*24 hours notice*)
- Check the tenant has remedied a serious breach, if a *Notice to Remedy Breach* (Form 11) has finished (*24 hours notice*)

**5** Entry to the premises by the lessor or lessor's agent.  
Entry on Sundays, public holidays or between 6.00pm and 8.00am is only allowed if the tenant agrees.

Date of entry	Time of entry*
/ /	<input type="checkbox"/> am <input type="checkbox"/> pm

\* A maximum two hour period during which entry will commence must be nominated if entry is by lessor/agent only.

**6** Date issued

/ /
-----

Lessor/agent's signature

--

**Purpose of this form** – this form is used to give notice to tenants about an entry by the lessor/agent.

**Form completed by** – the lessor/agent and given to the tenant/s.

**Secondary agents** – if the premises are being sold, the notice might be given by an agent who is selling the premises (called a 'secondary agent'). In this case, a copy of the form must also be given to the renting agent. A secondary agent must show the tenant written evidence of their appointment, if asked, before entry can take place.

**If you receive this form as a tenant** – it means that your lessor/agent is notifying you that they intend to enter the rental premises on a particular date.

A lessor/agent must not enter the premises unless the entry is authorised under the Act.

**If you dispute the grounds on which this notice was given** you may first attempt to resolve it by contacting the party who gave the notice. If that fails you can access the RTA's Dispute Resolution Service by lodging a *Dispute Resolution Request* (Form 16) with the RTA.

**Further assistance** – please read the Information Statement you received at the start of the tenancy or visit the RTA website [www.rta.qld.gov.au](http://www.rta.qld.gov.au).

**Please print**

**1** Who is giving this *Entry Notice*?

- Lessor      ► Go to next question (2a)
- Renting agent    ► Go to next question (2a)
- Secondary agent ► Go to 2b

**2a** Name of lessor or renting agent entering

--

**2b** Name and address of person entering

Postcode

Phone number (B/H)

Mobile phone number

--

--